

April 17th, 2019

Annual Meeting

Chairman Gary Flock called the Annual meeting to order at 7:00PM. There were a total of four residents in attendance. Dave Milne, Gary Flock, Bob Brown, & Joliene Lee.

The minutes from the April 17, 2018 meeting were read. Motion by Bob and second by Dave to accept the minutes as read. The motion carried 4-0. The Town of Portland's 2018 Financial report was presented. There was a motion by Dave and a second by Gary to accept the Financial report. The motion carried 4-0.

Updates of the last of the 2017 FEMA projects were presented for PW-363. Dave has submitted the last of the projects and has been working with Brian Williams. All of 2018 is still being entered for approval in the Grants Portal website. Dave recommended that we print the reports or have them emailed to us. After review of total costs in a meeting, they could then be approved in the Portal. Dave mentioned that we need to contact Darlene at the County to update clerk information.

The Couleecap letter of assistance was presented & Joliene will post it on the website and outside on the bulletin.

There was a mention of salary changes for the Board, but it was tabled for next year.

The Comprehensive Planning Committee will need to recruit a new member, as Jim Hawkins is no longer in the Township. There was discussion of some property appearances that could be improved. It was mentioned that the new land use planner may offer some assistance on the matter. The recycling center could use some cleanup as well.

A motion was made by Bob to set the next Annual Meeting for the 3<sup>rd</sup> Wednesday of the month at the Portland Town Hall. The motion was seconded by Joliene. The motion carried 4-0.

There was a motion by Joliene to adjourn and second by Dave. The motion carried 4-0. The meeting was adjourned at 8:00PM.

Joliene Lee

Town Clerk