

October 12, 2021

Chairman Gary Flock called the meeting to order at 7:00PM. There were two residents present. The minutes from the September meeting were read. There was a correction to the meeting minutes for the date of the meeting, which was changed to October 12th. There was a motion by Bob Brown and a second by Nick Butzler to accept the minutes with the correction. The motion carried 3-0.

The financial report was given by Treasurer Lori Olson. There was a motion by Nick and second by Bob to approve the financial report and pay the bills for the month. The motion carried 3-0.

Clerk Joliene Lee relayed a few frustrations from residents pertaining to the revaluation being completed by Gardiner Appraisal Service. It was mentioned that Gardiner's office had various outbreaks of Covid over the summer and early fall that caused delays and canceled appointments. Joliene has posted notices for the upcoming Open Book and Board of Review as required by State Statutes.

Vince Schmitz of Schmitz Inspections will be retiring and closing his business at the end of the year. A list was provided to Gary with potential building inspectors.

There was a motion by Bob to approve site permits for Glenn Paulson and Cody Eirschele. Nick seconded the motion and the motion carried 3-0.

A broadband survey from the County was presented. Joliene will see if any data can be retrieved from local providers for broadband availability to residents & businesses in the Township.

A letter was mailed to Lumen claims stating that the Town of Portland is not liable for any damages that occurred to cables during work completed by a contractor. The contractor contact information was included in the letter.

Joliene will work with the local DOT representative, to submit costs for the four DDA approved sites.

Jeremiah, GIS specialist at Monroe County, is assisting the Town in updating mileage for Ogden Avenue which is shared with the Village of Cashton. It was requested that mileage be split with the Village beginning at the end of the state Highway 27 right of way to the Town boundary, since the Village has annexed property on both sides of the road. The Board members will be attending the LRIP County meeting tomorrow tonight and may choose to submit this road for the program.

The Volden grant documentation is being finalized and Joliene will make the last money transfers.

Manna Avenue hill is being repaired from flood damages and Bob made a motion to add a culvert just west of 7841 Manna Avenue. Nick seconded the motion and the motion carried 3-0.

The next Board meeting is set for Wednesday, November 10, 2021, at 7:00PM. Open Book will be November 10th from 2-6PM and Board of Review will be November 17, 9-11AM. The Cashton Fire District meeting is October 18th.

There was a motion by Bob to adjourn and second by Nick. The motion carried 3-0.

The meeting was adjourned at 8:05PM.

Joliene Lee
Town Clerk